

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on September 4, 2007, at 24 Pathfinder Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Steve Campbell (late), Debbie Crouse, Bill Krumenacker, Andrea Longnecker, Tom Miller, Jimmy Williamson, Paul Wilmoth, and Pattie Wilmoth. In addition, homeowner Amy Campbell attended part of the meeting.

Bill called the meeting to order. Pattie read the minutes that were approved as read. There was no report from the Finance Committee or the Rules and Policy Committee. During the Streets and Grounds Committee report, Debbie mentioned that a form had been approved for Lots 22 and a variance by the county for Lot 25. The "Adopt-a-Spot" has been scheduled for Sept. 15th at 8:30 a.m.

During the officers' report, Jimmy presented the financial report (attached) which stated that we had \$36.27 in the regular account and \$4,101.69 in the money market account at United Bank. He mentioned that we definitely need to increase the budgeted amount for petty cash for next year.

Covering Old or Unfinished Business, Paul asked that he be informed about any mower problems. He recommended that we get the tires filled with foam at a company in Frederick, MD, to prevent flats. The Board was in support of this move and will consider it when there is time to do so.

Bill reported that a woman had been "working" the neighborhood with different stories trying to solicit money from homeowners. After going to several houses, the woman stopped at Steve and Amy Campbell's. After her visit, they called the police to report the woman who had begun to walk down the main road to leave Deerfield Village. Bill encouraged all residents to tell anyone who comes around that there is "No Soliciting" here. He made a motion that the sign be replaced with stronger wording. He offered to check with the sheriff about what can be done about unwanted soliciting. He will then poll the board members about what wording could be placed on the sign before ordering it. A letter will be sent to homeowners about the recent event.

Under New Business, Jimmy stated information that he thought might be included in an operations manual that would be helpful in the future, especially for new board members. It might duplicate some of the items on the website, but it would be available at meetings for reference. Jimmy agreed to take the initiative to develop the manual. Debbie offered to help.

Debbie reported that there was a meeting on Saturday for ideas the planning of the landscaping in the cul-de-sac circles. Debbie presented each of eight circle plans that had previously been e-mailed to board members. Plans that the Board would approve would have to first be approved by two thirds of the members of that court, and they would be the ones to finance the project. Board members agreed that any planting would complicate the mowing. Paul recommended taking the plans to an area nursery or landscaping business to get estimates on the prices for each plan. The question was raised about who would be accountable if maintenance of a plan was not done? The Board approved three plans at this time: 1) tree in center, 2) center tree with a couple ornamental grasses, and 3) center tree with ornamental rocks. Desired plans for individual circles still have to be approved by the

Board and include illustrations, costs, maintenance plan, and two thirds approved signatures. It was recommended that the trees be fertilized with spikes in the spring.

Paul reported that Wilmoth Construction Company is getting estimates now to have the final top-coat paving done soon. Homeowners will be notified. Several members commented that it might be helpful to use metal reflector stakes to mark driveways in the winter during snow plowing.

Bill volunteered to call Potomac Landscaping and Masonry to contract for snow plowing for Deerfield Village.

It was noted that a car window had been broken at Lot 24 last month. No other obvious vandalism has occurred.

Jim provided information on a green tent that is used for ATV's, and possibly mowers, costing about \$125.00. The motion was made by Jimmy, seconded by Debbie, and unanimously approved to purchase one to put over the mower. It could continuously be located behind Lots 15 and 16 where the mower is parked at this time. Paul offered to speak with the owners of Lot 15 to be sure they would approve of the plan.

The next meeting of the Board of Directors will be held at 7:00 p.m. on Tuesday, October 2nd at Jimmy's house. The members will receive a phone call to remind them of the time and place.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary