

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on October 2, 2007, at 47 Field Crest Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Debbie Crouse, Bill Krumenacker, Tom Miller, Jimmy Williamson, Paul Wilmoth, and Pattie Wilmoth. Additionally, homeowners Batinna Maher, Winnie McGarty and Claire Williamson attended the meeting.

Bill called the meeting to order. Pattie read the minutes that were approved as read. There was no report from the Finance Committee or the Rules and Policy Committee. During the Streets and Grounds Committee report, Debbie mentioned that approvals for applications by Lots 20, 25 and 30 had been processed by the committee. Also, the first "Adopt-A-Spot" trash collection had taken place. Bill, Andrea, Amy Campbell and Debbie had participated in cleaning up the front of the development.

During the officers' report, Bill thanked all who have helped with the maintenance of Deerfield Village. He had contacted the sheriff's department for appropriate wording for the "No Soliciting" sign, but had not received a response. Jimmy presented the financial report (attached) which states that we had \$172.22 in the regular account and \$3,420.06 in the money market account at United Bank. He presented the quarterly report (attached) which compares the actual operating expenses to that which was budgeted last year. We are actually significantly under what had been budgeted for lawn care due to the dry weather. He reminded us that we need to budget tractor maintenance for next year.

During old or Unfinished Business, Bill stated that he did not realize the mower tires were flat when he tried to move the mower which, in turn, caused the tent to collapse. Paul reported that he took the tires to Frederick, MD, to be filled with foam since they were not holding air. Paul also recommended that a bungee cord be used to hold up the mower shoot when it is moved in and out of the tent to prevent it from catching on the side and collapsing again. The tent will need to have the anchor straps sewn back on when it is taken down this fall.

Debbie presented for approval the three plans, the Circle Improvement Guidelines and Circle Improvement Form (all attached) that had been shared at the last meeting. Pattie moved to adopt the specifications as presented, and Paul seconded the motion that was unanimously approved.

Under New Business, Paul reported that we had at least six trespassers on small motor bikes the previous week on Sunday. Debbie mentioned that she had heard them travel along the wooded side of Deerfield Village. They did some heavy riding on the trail and in the storm pond by the water treatment plant. They were told to leave by both Brad and Brett Lewis, our neighbors on Southpaw Lane. Paul asked for all to keep a watch for this type of activity.

Winnie presented her request to the board for planting to be done behind her house, but in the common area, that faces Deerfield Village Drive. She has approval at this time for the patio and plantings that are on her property. A lengthy discussion took place that re-stated past concerns some residents have about planting in anything on the common ground.

by personal homeowners. It was recommended that Winnie try to have the landscapers develop a design that would fit inside her property line.

Batinna reported that her husband Paul had contacted the real estate company about the lack of upkeep on Lot 18. The property is now in foreclosure. Tom Miller moved a motion that was seconded and unanimously approved to provide maintenance to the grounds and file a lien to recover the expenses. Pattie said she would check with Conrad Law Firm about the procedure.

Paul reported that the final pavement and gravel shoulders would be installed soon. He also moved and Jim seconded a motion to spend up to one hundred dollars on reflector sticks to be used to signal roadways during snow. The motion was unanimously approved.

Debbie reminded the Board that Henry Hogmire would be giving a thirty (30) minute presentation on Oct. 24th dealing with maintenance of the orchard.

The next meeting of the Board of Directors will be held at 7:00 p.m. on Tuesday, November 6th at Jim's house. The members will receive a phone call to remind them of the time and place.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary

Correction at meeting – Above sentence should have been recorded as “It was recommended that Winnie try to have the landscapers develop a design that would minimize the impact on the common ground.