

Minutes of Meeting of Board of Directors
of
Deerfield Village Property Owner's Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on November 6, 2007, at 43 Blossom View Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Steve Campbell, Debbie Crouse, Bill Krumenacker, Jimmy Williamson, Paul Wilmoth, and Pattie Wilmoth. Absent were Andrea Longnecker and Tom Miller.

Bill called the meeting to order. Pattie read the minutes for the regular meeting that were corrected (as noted) and then approved. The minutes for the special meeting were approved as read. There were no reports from the Finance Committee or the Rules and Policy Committee. During the Streets and Grounds Committee report, Debbie mentioned that approvals for applications by Lots 19, 20, 27, 30 & 32 had been processed by the committee. She noted that Lot 12 had completed an application for the improvements that they had made without going through the approval process. The second "Adopt-A-Spot" trash collection will take place soon. Thirty (30) reflector stakes, six per cul-de-sac, have been purchased to outline the circles for snow removal. Jimmy stated that he planned to install PVC pipe with caps around his circle so the stakes could easily be put in place or removed as needed. It was decided that the middle of the gravel might be the appropriate place for the stake and pipe.

During the officers' report, Bill mentioned that he had received notification on the foreclosure sale of Lot 13 on the steps of the courthouse in Charles Town at 1:00 p.m. on November 19th. After studying the document, Paul said he believed the foreclosure notice sent to our association is actually for the property bordering Deerfield Village on the south side. Bill said he would research this. Bill mentioned that he did not feel he was alone in his disappointment due to the after-effects of last month's meeting dealing with the requests from Lot 30 for planting in the common ground. He encouraged anyone who has a problem with a Board decision to bring it to that same body rather than to others who are not directly involved in the decision making process.

Pattie noted in the secretary's report that she hoped everyone had received the tentative and final agendas by e-mail. Many positive comments were spoken in support of continuing this practice along with e-mailing the minutes prior to each meeting. She also reported that the development had not received its notice to renew the corporation's license tax. We were charged a late fee and penalty. She wrote a letter of explanation to dismiss the penalty as directed by the state office and changed the address for next year to Jimmy Williamson's as the treasurer.

Jimmy presented the financial report (attached) which states that we had \$297.28 in the regular account and \$2,675.26 in the money market account at United Bank. He also presented a Petty Cash Log report. (attached)

During Old or Unfinished Business, Bill stated that the Sheriff's Dept. said we could put the wording on a sign that said trespassing violators would be prosecuted. After a group discussion, a motion was made by Pattie, seconded by Debbie and passed unanimously that a sign that simply states "No Soliciting" would be ordered. Bill also presented a copy of the petition letter signed by homeowners who were opposed to the proposed water rates increases by Jefferson Utilities, Inc. (Copies of both the letter from the Board written with the

help of Craig Colantoni and the letter signed by homeowners are attached.) He noted that 12 individuals had also responded to the PSC. Bill said that he has contracted with Potomac Masonry and Landscaping to again plow Deerfield Village during snowy weather at \$125.00 per push for 3" or more. Debbie asked if we could leave the last cul-de-sac unplowed for children to play with sleds.

Under New Business, Paul reported that Arden Equipment had determined that the warranty for our mower would cover the broken wheel shafts. Our account will be credited for the \$110.77 we had paid for the first broken piece. Jim and Paul will remove the tent when the mower is stored for the winter.

Paul presented a request for the Shepherdstown Cub Scouts to leave notices about a food collection for the Jefferson County Community Food Pantry on Saturday, November 10th and to collect filled bags on Saturday, November 17th. Steve moved and Jim seconded the motion that was unanimously approved for Deerfield Village to support this community activity. A sign will be placed on the bulleting board.

Debbie presented the facts on a fundraiser by Shepherdstown Elementary School. The school receives credit, part of the profit, from people eating at California Tortilla restaurant in Ranson on Wednesday, November 7th.

Pattie stated that she would like to omit typing in the word "Other" on the agenda. It was noted that the Board is better prepared for its meetings when specific items are scheduled on the agenda. Debbie moved and Paul seconded the motion that was unanimously approved to have items specifically listed on the agenda that will be covered in a meeting, therefore omitting "Other" from the agenda.

Pattie mentioned that she missed having some type of social activity this past summer. An ice cream social had been held the previous summer. Several members supported the idea of having members volunteer to be part of a social committee at the annual meeting. As part of increasing the social aspect of the village, Jimmy volunteered to be the author of a newsletter. Steve volunteered to be interviewed under a "Meet You Neighbor" section. Steve also commented on many, many positive things the development had accomplished in the last couple years. He and Amy plan to be even more involved in the future to support community efforts.

Debbie reported to the Board that Henry Hogmire had presented a 60 minute presentation on Oct. 24th dealing with maintenance of the orchard that was very enlightening.

A special meeting to prepare the budget for next year will be at Bill's home on Wed., Nov. 14th at 7:00 p.m.

The next meeting of the Board of Directors will be held at 7:00 p.m. on Tuesday, December 4th at Tom's house.

There being no further business to come before the meeting, upon a motion made, seconded, and unanimously carried, it was adjourned.

Patricia Wilmoth, Secretary