

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on February 6, 2007 at 23 Field Crest Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Debbie Crouse, Bill Krumenacker, Dave Lewis, Tom Miller, Chris Phaire, Jimmy Williamson, Paul Wilmoth, and Pattie Wilmoth.

The meeting was called to order by Bill. Pattie read the minutes that were approved as read. There were no committee reports.

During the officers' report, Bill asked who was responsible for the recent snow plowing. Paul stated that Potomac Landscaping with whom we have a contract had plowed. We have not received a bill for this service to date. Bill also asked the board members about their willingness to be listed on the ballot at the annual meeting to serve on the board for another year. By the end of the evening, all members had indicated a willingness to be on the board for another year. Dave mentioned that if a resident wanted to be on the board, he would sacrifice his place.

Pattie stated that the letter to the homeowners had to be re-written because we had not secured a meeting place. The notice about dues went in the first letter. The second letter to be mailed on February 7<sup>th</sup> would inform members of the annual meeting. (Board members received their copy at the meeting.)

Chris stated that we have \$739 in the regular account and \$6,475 in the money market account at Premier Bank. He has over \$1,000 ready to deposit. Dues have not been received as of the meeting for Lot 7 Brookfield Homes, Lot 8 Parra, Lot 13 Waldeck & Bauserman, Lot 18 Mendell, Lot 34 Griffith, and Lot 35 McCray.

As part of Unfinished Business, Bill reported that he had spoken with Jan Tooke as follow-up on action to make the front entrance safer. The Department of Highways is planning to do additional lane marking in the future.

An updated agenda for the annual meeting was given to each board member. Members volunteered to cover topics for the "Good and Welfare" section. Debbie passed around a sample of a sign-up sheet that could be used at the meeting to have association members volunteer for groundwork and maintenance. It was decided that the association members would sign up for committees for next year on the same sheet. Bill stated that one of our goals should be that the committees be more active.

Under New Business, the appropriate amount to donate to St. Agnes for the use of the room to hold the annual meeting was discussed. Tom made the motion to donate \$50.00 to St. Agnes. Debbie seconded the motion that was unanimously carried. Debbie volunteered to take care of the refreshments for the meeting. Several board members volunteered to arrive at 7:00 the evening of March 1<sup>st</sup> to make sure the room was ready for the meeting.

A discussion followed on the vandalism that has taken place for four (4) weekends in a row in Deerfield Village. The mail/bus shelter and cars near the roads are the main targets for eggs and paintballs. Debbie cleaned the last episode with paintballs. Bill called the Sheriff's Department and WV State Police to file verbal reports.

Tom thanked all the board members for their effort last year. Several members commented on the ease and efficiency of the board this, our first year, of working together.

Dave and Paul mentioned that D. L. Lewis Construction will begin construction on a "spec" house very soon on one of the sixteen vacant lots.

In response to Tom's question about which section of trees needs trimmed next, Paul said the one behind Mossy Oak Court would be his suggestion. Paul volunteered to schedule the mower maintenance with Arden Equipment to be ready for the volunteer mowing in the spring.

Pattie asked about the possibility of reducing our insurance payment by deleting the service charge due to quarterly payments. Tom said he would see about changing our policy to annual billing to save us money.

The next meeting of the Board of Directors will be held at 7:00 p.m. on Tuesday, April 2<sup>nd</sup> with the place to be determined after the elections on March 1<sup>st</sup>. The members will receive a phone call to remind them of the time and place.

There being no further business to come before the meeting, upon a motion made, and seconded, and unanimously carried, it was adjourned.

//Signed//  
Patricia Wilmoth, Secretary