

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association

A meeting of the board of directors of Deerfield Village Property Owners' Association was held on April 3, 2007, at 37 Mossy Oak Court, Deerfield Village, Shepherdstown. There were present the directors as follows: Jim Bauer, Debbie Crouse, Bill Krumenacker, Tom Miller, Jimmy Williamson, Paul Wilmoth, and Pattie Wilmoth. Steve Campbell and Chris Phaire were absent. Association member Kristin Bachtell also attended the meeting

The meeting was called to order by Bill. Pattie read the minutes that were approved as corrected to read the meeting date was April 3<sup>rd</sup>, not April 2<sup>nd</sup>. There were no committee reports.

During the officers' report, Bill thanked the officers for their work last year. He mentioned that overall the contracted snow plowing had been satisfactory, even though it was a little rough last time. Also, the association's insurance premiums had been changed to three monthly payments with no service charge. Bill presented the treasurer's report for Chris stating that we have \$273.46 in the regular account and \$3,110.11 in the money market account at Premier Bank.

During new business, Bill proposed a slate of officers as: himself for president, Paul for vice-president, Pattie for secretary, and Jimmy for treasurer. Tom moved and Jim seconded that the slate be accepted. The decision was unanimous. Bill asked Debbie if she would accept the chairmanship of the Streets and Grounds Committee, and she accepted. Jim Bauer was named chair of the Rules & Policy Committee, and Jimmy Williamson as head of the Finance Committee.

The procedure for handling delinquent dues was discussed. Tom moved that certified letters be sent to the owners of Lot 13 and Lot 18 that request payment on or before April 30<sup>th</sup> to avoid a lien being filed. The motion was seconded by Debbie and carried unanimously. Pattie was instructed to draft said documents.

Betinna Maher requested permission to make improvement by planting on some of the common area ground near her house. It was decided that any improvements on common grounds should follow the same procedure and approval process as personal improvement/changes now do. Debbie stated she would inform the board of any requests for common ground improvements.

Paul informed the Board of two incidents involving unlicensed motor scooters. The first incident involved a renter in Deerfield Village who was informed of the covenant rule, which allows no motorized scooters. The second incident involved a young person who is not a resident. He was told the rule and asked to leave. This information prompted a discussion on how to deal with informing renters in Deerfield Village about the covenants. Jim volunteered to contact the owners of Lot 6 to make

sure the renters had received a copy of the covenants. Pattie will contact Brad Lewis at Greentree Realty to make sure the family planning to rent Lot 17 will receive a copy.

Both Snyder Environmental and Brookfield Homes have been contacted about shortening the pipes installed by each company. We were informed by both companies that this would happen soon.

The new mowing contract proposal was presented. It will cost the association \$190.00 per mow for Stonewall Lawn Service to mow the banks and ditch lines. He will not be mowing the ponds like he did last year. Paul will check with Jake to be sure he was including the edges of the walking trail. Debbie moved and Jimmy seconded we accept the proposal that was unanimously carried.

Debbie stated that it would be beneficial to copy on the website the "Down the Drain" pamphlet that deals with wastewater treatment tips. Jimmy said if he could have a "clean" copy of it, he would do so. Pattie offered to contact Jefferson County Public Service District Staff to gain permission and get a new copy.

Several board members joined in a discussion about the orchard. All agreed it would be beneficial to see if bees could be brought in next year for pollination and that it might be beneficial to have some professional pruning done. No motions were made at this time.

Debbie is planning a community workday in association with Earth Day which is April 23<sup>rd</sup>. She will post a flyer on the bulletin board and contact members by email to inform them of the Saturday, April 21<sup>st</sup> workday. Debbie hopes to have general clean-up and walking trail maintenance take place. Paul volunteered to work on the 14<sup>th</sup> with the chipper in the orchard. All help on either day would be appreciated.

Pattie asked if the board could find a volunteer to keep the mail/bus shelter clean and maintain the flowers around the sign since she has taken care of these for over the past two years. Debbie volunteered to assume responsibility for both.

The next meeting of the Board of Directors will be held at 7:00 P.m. on Tuesday, May 1<sup>st</sup> at Bill's house. The members will receive a phone call to remind them of the time and place.

There being no further business to come before the meeting, upon a motion made and seconded, and unanimously carried, it was adjourned.

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Patricia Wilmoth, Secretary