

**Deerfield Village  
Property Improvement/Landscaping Approval Form**

*This form must be completed and submitted to the Architectural Review Committee prior to making changes to the exterior of your house or property.*

Lot # \_\_\_\_\_ Date submitted \_\_\_\_\_

Submitted by:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Contracting company (if no company, please enter "self"):

Contact name \_\_\_\_\_

Company's name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

General description of plan or change:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Attach a copy of your plat with all changes/additions clearly marked and the appropriate additional documentation for your project. Additional documentation includes but is not limited to architect drawings, deck or patio plans and landscaper drawings. Forms submitted without a plat attached will be returned, delaying the approval process. Questions? Please call Betinna Maher @ 304-876-6757

**Return form to** Betinna Maher, 48 Field Crest Court, Shepherdstown, WV 25443

Received by \_\_\_\_\_ on \_\_\_\_\_ (date).

Committee review date \_\_\_\_\_

\_\_\_ Approved as submitted \_\_\_\_\_

\_\_\_ Additional information needed as listed: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Approved with restrictions \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Not approved because \_\_\_\_\_  
\_\_\_\_\_

Signatures of reviewing members: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_